

**BENZIE COUNTY COUNCIL ON AGING, INC.
BOARD OF DIRECTORS MEETING***

**January 25, 2012
MEETING AGENDA
THE GATHERING PLACE, Benzie Senior Center
1:30 p.m. – Honor**

- 1:30 Call to Order
Prayer of Invocation
Pledge of Allegiance
Roll Call
- 1:40 Approval of Agenda
Approval of Minutes of Previous Meeting (12/28)
Approval of Minutes of Closed Session (12/28)
- 1:45 Public Input
- 2:00 Board Applicant Interview – Carol Salerno
- 2:15 Benzie Home Health Care Discussion – Randy Gilbert and Mary Dykstra
- 2:30 **Action Item**
February Board Meeting Date Change⁸
- 2:35 **Information Items**
A. Chairman’s Report
B. Director’s/Senior Center Report
C. Board of Commissioners Update
- 3:00 Old/New Business
- Bylaws
- 3:15 Public Comment
- 3:25 Meeting Evaluation
- 3:30 Adjourn

***A Strategic Planning Meeting will be held prior to our regular Board Meeting at
9:30 a.m. – 1:00 p.m. at St. Andrews Presbyterian Church,
8190 Lincoln Road, Beulah, MI 49617**

NEXT MEETING
Wednesday, February , 2012
1:00 p.m., The Gathering Place, Benzie Senior Center
Honor, MI 49640

PUBLIC INPUT POLICY

Purpose: Benzie County Council on Aging, Inc. (“BCCOA”) welcomes input from the public and to permit fair and orderly public expression, BCCOA reserves two opportunities during the monthly scheduled meetings for the public to voice opinions and concerns, and share information of common interest. The presiding officer of each regular Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The rules for public input are as follows:

1. Public participation shall be permitted as indicated on the order of business at the discretion of the presiding officer.
2. Anyone having an interest in the actions of the Board may participate during the public input.
3. Participants must be recognized by the presiding officer before speaking and shall state their name, address, and the topic they wish to address. Only then may participants express their opinions, concerns, or information of common interest.
4. A participant may speak for no more than three (3) minutes. If an individual is representing a group, the individual will be allowed ten (10) minutes.
5. No participant may speak more than once on the same topic.
6. Participants shall direct all comments to the Board and not to staff or other participants.
7. Participants shall not address or question Board members individually.
8. As this is an “Input” option, the presiding officer will not comment or respond to statements made by participants. Silence or non-response should not be interpreted as disinterest or disagreement by the Board. Should the Board, individually or collectively, wish to address the comments of the participant(s) they may do so at the approval of the presiding officer and within a time frame previously established.
9. The presiding officer may:
 - a. Interrupt, warn or terminate a participants statement when the statement is too lengthy, personally directed, abusive, obscene or irrelevant;
 - b. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - c. Request the assistance of law enforcement officers in the removal of a disorderly person when, in the presiding officer’s sole discretion, that person’s conduct interferes with the orderly progress of the meeting;
 - d. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action, in the presiding officer’s sole discretion;
 - e. Waive these rules whenever it is deemed necessary in the presiding officer’s sole discretion with the approval of the Board when necessary.

The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes. However this may be extended in the sole discretion of the presiding officer.