

BENZIE COUNTY COUCIL ON AGING
Board of Directors Meeting Minutes
Wednesday, June 16, 2010
TGP 1:30 p.m.

Members present: Bob McQuilkin, Bruce Andersen, Carol Hynes, Carl Greene, Theresa Kerry (arrived at 1:40pm) and Denise Strom. **Members excused:** Gordon Kells and Bonnie Inman.

Also present: Debbie Sever, Exec. Dir. COA, Cindy Dutton, Senior Coordinator, TGP, Greg Piaskowski, AAAM, Tom Kelley, B.C.B.C. Liason, and Greg Williams, Edward Jones. Also present from BTA, Chad Hollenbeck, Amy Herczak and Sue Miller, Exec. Dir. And Benzie County residents Linda Saffron, Jeremy Nearing, Dick Hitchingham, Betty Cramer and Eileen Howell.

Chairman McQuilkin called the meeting to order at 1:32 p.m. Carl Greene gave the invocation. All members of the board and guests said the Pledge of Allegiance.

A motion was made by Bruce, seconded by Carol to approve the current Agenda and the Minutes from the meeting of May 19th. All ayes, motion carried.

Public Input: Dick Hitchingham volunteer driver for “Meals on Wheels” commented that he was surprised Becky was terminated and voiced his concern about Becky being denied unemployment benefits and hope we rethink that decision.

Susan Miller, BTA-Parking Shelter (garage)-announced that Chad Hollenbeck is the new Operations Manager for BTA. Sue stated that there are two options: (!) put it out on the market and competitively try to sell it and see what offers they get, or (2) to lease to own. But with both options there has to be an end purchase date because the State must dispose of the property. The BTA Board meeting is set for June 22 @ 12:00 p.m. They will decide at that meeting whether they want to sell or lease to own the building. The appraisal of February 2010 was \$77,000. Carl suggested we get another appraisal then make an offer of our own.

Action items: (A) Estate-Bob feels the BCBC is going to ask that the Sears’ Estate Funds be returned to the County. He asked Greg Williams if this is possible. Greg stated that it’s not as simple as “turning funds over” from one entity to another. He explained that first an account would have to be established to receive the funds. Then we as a board would have to authorize a transfer of assets. Carl asked Greg who owns the funds? Greg said that we own the funds. Bob stated the judge could decide **not** to re-open the Sears case. After further discussion a motion was made by Carl, seconded by Denise to retain the funds that were donated to the seniors of Benzie County to be administrated by this board for all intended purposes. A roll call vote was taken, all ayes, motion carried. (B) Video Surveillance-Debbie will check with Northern Fire & Safety on a system we can

build on. We also want to make sure there is technical support available with any system we choose to have installed. (C). Budget issues-Line 957 of the Budget vs. Actual report will have to be changed from other. The Budget committee now consists of Carol Hynes, Bonnie Inman and Denise Strom. We have outstanding attorney fees totaling \$20,255.25; Grogan-\$7,740.53 and Cathy Wolfe-\$12,514.72. The Budget Committee will go over the budget figures. (D) Employee Dress Code-Debbie passed out a copy of the Dress Code Policy to board. Carl made a motion, seconded by Bruce to present the policy to the staff for any feedback they may have. All ayes, motion carried. (E) Board Retaining/Planning Session Date-Theresa will put together another set of dates for all members to choose from. (F) A suggestion was made to contact Marv Blackburn to see if he would do a second appraisal on the garage. Carl made a motion, seconded by Carol to present to the BTA board our desire to own, or lease to own, the garage. All ayes, motion carried.

Information items: (A) Chairman's Report-was read and so noted. He did inform the board members of Carl Greene's resignation. (B) and (C)- Debbie and Cindy's reports are attached. Debbie reported that the nutrition award money from AAANM has been approved and will be distributed over a 4-month period, in the total amount of \$7,000.00, to be used for the congregate meal site (TGP). Cindy received a proposal for the renovations on the dining room. Carol made a motion, seconded by Bruce to go ahead with the renovations of the kitchen and dining room and use the funds from AAA. Roll call vote was taken. All ayes, motion carried. Regarding the Dress Code Policy, Cindy stated that the staff agreed to uniforms as long as they can pick the style. (D) Board of Commissioners Update-Tom had nothing to report and commented the B.C.B.C. had a good week.

Public Comment: Nothing at this time

There being no further business, Carl made a motion, seconded by Theresa to adjourn the meeting. All ayes, motion carried. Meeting adjourned at 3:15 p.m.

Respectfully submitted,

Denise Strom, Secretary

NEXT MEETING
Wednesday, July 21st, 2010
1:30 p.m., The Gathering Place